

To,
Dr./Shri./Smt. All mondoes
The Member,
Internal Quality Assurance Cell,
Swami Vivekanand Night College of Arts and Commerce,
Dombivli (East) – 421201.

Respected Sir/Madam,

A meeting of Internal Quality Assurance Cell (IQAC) of our College will be held at 5.00 p.m. on 13th July 2020 in Seminar Hall. Principal Dr. Anuja Palsuledesai will preside over the meeting.

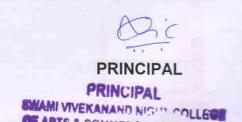
## **AGENDA**

- 1. To Confirm the minutes of the last Meeting.
- 2. To discuss and finalize academic calendar for the year 2020-21.
- To finalize and approve certificate and value-added courses for the year 2020-21 and to forward the proposals for add on courses and certificate courses to Academic Advisory Committee for necessary approval.
- 4. To finalize the mentor-mentee for the year 2020-21.
- 5. To discuss on the feedback received from the stakeholders namely, students, teachers and alumni.
- 6. To apprise the member regarding the framework of institutional website and its probable date of launching.
- 7. To conduct programmes on gender sensitization under MoUs.
- 8. To finalize draft of MoU for faculty exchange programme during the year 2020-21.
- 9. To conduct workshops and seminars on IPR and RM for the year 2020-21.
- 10. Any other matter with the permission of chair person.

You are advised to attend the meeting and cooperate.

With regards,

IQAC Coordinator





Following members were present in the meeting of JOAC held on 13th July 2020 at 5-copm in Seminar Hall of the College.

) Principal Dr. Amýa Palsuledesai.

2) Dr. S. M. Chandraire - & dil.

3) Dr. P. K. Soni - Predi

1) Prof. A.A. Joshi - Goth

5) Dr. V. a. more - 6/.

6) Prof. D. K. mathepati - & forf.

Dr. Sumant Autacle - Adadis.

8) Dr. S. T. Pandit - Janety.

g) Dr. S. L. Sheller - 45/2/2

10) Dr. S.M. Athelye Stephone

1) Shri. S. P. Ganar - James

12) Shri - S. N. Tirmare - Stylming



A meeting of Internal Quality Assurance Cell (IQAC) of our College was held on 13th July 2020 at 17.00 Hrs. at seminar hall of the College. Following members were present.

- 1. Principal Dr. Anuja Palsuledesai
- 2. Dr. Sumant E. Autade (IQAC Coordinator)
- 3. Dr. Suresh M. Chandratre
- 4. Dr. Preeti K. Soni
- 5. Prof. Amit A. Joshi
- 6. Prof. Dilipkumar Mathapati
- 7. Dr. Vijay More
- 8. Dr. Shriniwas M. Athalye
- 9. Dr. Subhash T. Pandit
- 10. Dr. Suryakant Shelke
- 11. Shri. Shashikant P. Ganar (Administration)
- 12. Shri. Shashikant N. Tirmare (Alumni Representative)

## Review of matters were discussed in the meeting:

- 1. The IQAC Coordinator welcomed all the members of IQAC and read the minutes of the meeting held on 12<sup>th</sup> may 2020 and the same were approved by the Principal and all members of IQAC.
- 2. The draft of the plan of Academic and co-curricular activities was discussed and finalized for the academic calendar of 2020-21.
- 3. The proposals for certificate and value-added courses designed by the subject teachers of Accountancy, Economics, Political Science, Geography, History and Commerce were finalized for the year 2020-21 and it was decided to forward the proposals to Academic Advisory Committee.
- 13. The mentor-mentee system was designed for the year 2020-21.
- 14. The feedback received from the stakeholders namely, students, teachers and alumni have been discussed and necessary action was planned.
- 15. The members were apprised regarding the framework of institutional website and its probable date of launching.
- 16. It was unanimously decided to conduct series of programmes and student competitions on gender sensitization under MoU with the neighboring institutions.
- 17. It was also unanimously decided to conduct seminars on IPR and RM.
- 18. Since there being no other business, the meeting concluded with vote of thanks by IQAC coordinator to all the members.

Minutes of the meeting of IRAC held on 12th May 2020 are approved.

PRINCIPAL (Chairperson, IQAC)

PRINCIPAL SWAMI VIVEKANAND NIGHT COLLEGE OF ARTS & COMMERCE DOLLEGE



To,

Dr./Shri./Smt. All member

The Member.

Internal Quality Assurance Cell,

Swami Vivekanand Night College of Arts and Commerce,

Dombivli (East) - 421201.

Respected Sir/Madam,

A meeting of Internal Quality Assurance Cell (IQAC) of our College will be held at 5.00 p.m. on 14th December 2020 in Seminar Hall. Principal Dr. Anuja Palsuledesai will preside over the meeting.

## **AGENDA**

- 1. To Confirm the minutes of the last Meeting.
- 2. To review the academic and co-curricular activities conducted during the year 2020-21.
- To discuss and finalize responsibilities to conduct online examination as per the University Guidelines.
- To apprise the members and finalize the modalities regarding MoUs signed with St. Arnolds College and B. M. Ruia Girls' College, Mumbai.
- 5. Any other matter with the permission of chair person.

You are advised to attend the meeting and cooperate.

With regards,

**IQAC** Coordinator

PRINCIPAL
PRINCIPAL
SWAMI VIVEKANAND NIGHT COLLEGE
OF ARTS & CONVERCE BOTOSIVLI (D)



Following members were present in the meeting of IQAC held on 14th December 2020 in Seminar Hall of the College.

1) Principal Dr. A.N. Palsuledesai - 8%.

2) Dr. S-m. Chandratre - &

3) Prof. A.A. Joshi - Gooth 1

4) Dr. P. K. Soni - Rad

5) Prof. D. K. matherpati - & holy -

O Dr. S. E. Autrale - Added

7) Dr. S.T. Panelit - Bundit.

8) Dr. S. L. Shille \_ NJON.

9) Do. S. M. Attalye - mathelye

10) Dr. V. G. More -

1) Shri- S-P- Ganar-

13) Show S- N. Tirman - Byunder



A meeting of Internal Quality Assurance Cell (IQAC) of our College was held on 14th December 2020 at 17.00 Hrs. at seminar hall of the College. Following members were present.

- Principal Dr. Anuja Palsuledesai
- 2. Dr. Sumant E. Autade (IQAC Coordinator)
- 3. Dr. Suresh M. Chandratre
- 4. Dr. Preeti K. Soni
- 5. Prof. Amit A. Joshi
- Prof. Dilipkumar Mathapati
- 7. Dr. Vijay More
- 8. Dr. Shriniwas M. Athalye
- 9. Dr. Subhash T. Pandit
- 10. Dr. Suryakant Shelke
- 11. Shri. Shashikant P. Ganar (Administration)
- 12. Shri. Shashikant N. Tirmare (Alumni Representative)

Review of matters were discussed in the meeting:

- 1. The IQAC Coordinator welcomed all the members of IQAC and read the minutes of the meeting held on 13th July 2020 and the same were approved by the Principal and all members of IQAC.
- 2. Principal took review of the academic and co-curricular activities conducted for the period up to the date of the meeting.
- 3. Principal also asked about the present status of examinations to be conducted and it was decided that the examinations would be conducted in the month of Decembers for all classes as per the decision of Dombivli Cluster of Colleges.
- 4. It was unanimously decided to conduct series of programmes and student competitions on gender sensitization under MoU with the neighboring institutions in the month of March 2021.
- 5. The members of teaching staff raised their proposal for finalization of dates of certificate and add on courses which were finalized in the IQAC meeting held in the beginning of the academic year.
- 6. Since there being no other business, the meeting concluded with vote of thanks by IQAC coordinator to all the members.

Minutes of the meeting of IQAC held on 13th July 2020 are approved.

(Chairperson, IQAC) PRINCIPAL

**SWAMI VIVEKANAND NIGHT COLLEGE 第ARTS & COMMERCE DOISSIVELIED** 



# Rashtriya Shikshan Sanstha's **Swami Vivekanand Night College of Arts and Commerce,**Dombivli (East). – 421201

# INTERNAL QUALITY ASSURANCE CELL (IQAC) Composition of IQAC for the year 2021-22

Principal Dr. Anuja N. Palsuledesai Chairperson Dr. Suresh M. Chandratre Member (Teacher) Dr. Preeti K. Soni Member (Teacher) Prof. Amit A. Joshi Member (Teacher) Prof. Dilipkumar Mathapati Member (Teacher) Dr. Vijay More Member (Teacher) Dr. Shriniwas M. Athalye Member (Teacher) Dr. Subhash T. Pandit Member (Teacher) Dr. Suryakant Shelke Member (Teacher) Shri.V.M.Shastri Member (Management) Shri. Shashikant Ganar Member (Administrative officer) Mr. Nitin Patil (Corporator, KDMC) Member (nominee from Local Society) Ms. Dipti Laxman Kavankar (TYBA) Member (nominee from Students) Shashikant N. Tirmare (BA - 2013-14) Member (nominee from Alumni) Shri. Sanjay Kulkarni Member (nominee from Industrialist) Dr. Sumant E. Autade : **IQAC** Coordinator

PRINCIPAL

STATE & COMMERCE DOMENTALES

Date - 1/07/2021



To,
Dr./Shri /Smt. All member TQAC
The Member,
Internal Quality Assurance Cell,
Swami Vivekanand Night College of Arts and Commerce,
Dombivli (East) – 421201

Respected Sir/Madam,

A virtual meeting of Internal Quality Assurance Cell (IQAC) of our College will be held at 11 30 a m on Tuesday, 20th July 2021 through online mode (zoom platform). Principal Dr. Anuja Palsuledesai will preside over the meeting.

## **AGENDA**

- 1. Confirmation of minutes of the last Meeting
- 2. Discuss and approve the constitution of IQAC for 2021-2022
- 3. Preparation and finalization of academic calendar for the year 2021-2022.
- 4. Discussion and preparation of action plan for improvement in performance under RAF of NAAC.
- 5 Any other matter with the permission of chair

You are advised to attend the meeting and cooperate

With regards,

PRINCIPAL PRINCIPAL

SWAMI VIVEKANAND NIGHT COLLEGE OF ARTS 8 COMMERCE DOMBIVILIES

20/07/2021

Following members were present in the meeting of IGAC held on 20th July 2021 at 11:30 a.m. through online made (zoom meeting).

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2) Dr. S. M. Chandratre.		& lit
3) Dr. P. K. Soni	15	Put
4) Prof. A A Joshi	-	apple
5) Prof. D. K. mathapati	-	Bay!
O Dr. V G More	+	
7) Dr. S. E. Awade	-	Milledall
8) Dr. S.T. Panolit	-	Burnst
9) Dr. S. L. Shelke	<del>-</del>	958
10) Dr. S. M. Athalye	+	anthale
11) Show S. P. Ganar	-	asam 1



A virtual meeting of Internal Quality Assurance Cell (IQAC) of our College was held on 20<sup>st</sup> July 2021 at 11 30 Hrs. through online mode (Zoom Meeting). Following members were present.

- 1. Principal Dr Anuja Palsuledesai
- 2. Dr. Suresh M. Chandratre
- 3 Dr. Preeti K Soni
- 4 Prof. Amit A Joshi
- 5. Prof. Dilipkumar Mathapati
- 6 Dr. Shriniwas M. Athalye
- 7. Dr. Subhash T. Pandit
- 8. Dr. Suryakant Shelke
- 9. Shri Shashikant P. Ganar
- 10. Dr. Sumant E. Autade (IQAC Coordinator)

Review of matters discussed in the meeting:

IQAC coordinators welcome all the members of IQAC and presented before the gathering, the minutes of previous meeting held on 12th May 2020 and same were approved unanimously.

- 1 Principal Dr Anuja Madam instructed all the members of IQAC to give their inputs for academic calendar for the AY 2021-22 and plan academic and co-curricular activities accordingly
- 2. Principal Dr. Anuja Madam instructed all the members to submit the details required for academic calendar by 28th July 2021
- 3. Dr. Anuja Madam advised all the members to give data input for AQAR on timely basis. She also announced the conduct of programmes on IPR, Entrepreneurship and research methodology and also the workshop for librarians. Principal Dr. Anuja madam advised the members of teaching staff to plan and organize guest talks in this context.
- 4. IQAC coordinator, advised the members to go through the demo version of College website and suggest changes, if any
- Prof. Amit Joshi sir advised all the members to focus upon the criteria of "teaching learning and evaluation process" as it is the most scoring criteria of NAAC under RAF.
- IQAC coordinator requested all the members of IQAC to visit official website of NAAC and get acquainted with the updates on accreditation guidelines and plan the academic activities accordingly
- 7 Dr Precti Soni gave the details of planning for activities to be conducted under Alumni Association for AY 2021-22.
- 8. Principal Dr. Anuja madam, encouraged the members of teaching staff to undertake research and publish papers in UGC approved journals at least one in a year.





- Principal Dr. Anuja Madam asked about the plan for NSS activities to which Dr. Shelke gave satisfactory reply on submission of statement of Expenditure incurred towards NSS activities and plan for activities for AY 2021-22.
- 10. After sufficient discussion on the agenda of meeting, the meeting concluded with vote of thanks by IQAC coordinator to all the members.

Minutes of the meeting of IQAC held on

Date - 20/07/2021

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SNAMI VIVEKANAN NIGITI COLLEGE
OF ARTS & COMMERCE DONORYLISE

To

Dr./Shri./Smt. All members

The Member,

Internal Quality Assurance Cell,

Swami Vivekanand Night College of Arts and Commerce,

Dombivli (East) - 421201.

Respected Sir/Madam,

A meeting of internal Quality Assurance Cell (IQAC) of our College will be held at 11.30 a.m. on Tuesday, 27<sup>th</sup> Sept 2021 in the Seminar hall of our College premises. Principal Dr. Anuja Palsuledesai will preside over the meeting.

### **AGENDA**

- 1. Confirmation of minutes of the last Meeting.
- 2. Discussion and preparation of action plan for improvement in performance under RAF of NAAC.
- 3. Criteria-wise Data requirement for submission of SSR
- Any other matter with the permission of chair.

You are advised to attend the meeting and cooperate.

With regards,

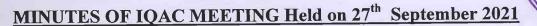
PRINCIPAL

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SWAMI VIVEKANANO NIGHT COLLEGE

OF ARTS 6 COMMERCE DOI-38VLI (E)

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	Following members were present in of IQAC held on 27/09/2021 at 1	the meeting 2.00 pm of.
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	2) D. K. Mathapati	\$ 1.
-	3) Dr. S. M. Athalye	OnAthalye 27/9/21
	4) Dr. P. K. Soni	Ruili
	5) Dr. S. T. Pandit	Jandif.
1	6)- Amit A. Joshi	Gjoshi
	7) Dr. S. L. shelke	ro John
1	8) Sumant E. Antade	normality of Aularelile
1	9) Shashikaut Ganar	
1	10) Shashikaut Tirmare	( Stranma
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1	7. Dr. Armis madem, microsol 10/of enonlimitar to combact tencher's leaving Management System.  Principal Dr. Armin heidem is tracial all the members of 10/of and 10/	
-	DVV remptote, SCIP and latest NAXC mental and find the ment where to need to work on.	he imilyayan



A meeting of Internal Quality Assurance Cell (IQAC) of our College was held on 27<sup>th</sup> September 2021 at 11.30 Hrs. in the Seminar Hall of College premises. Following members of IQAC were present in the meeting.

- 1. Principal Dr. Anuja Palsuledesai
- 2. Dr. S. M. Chandratre
- 3. Dr. Preeti K. Soni
- 4. Prof. Amit A. Joshi
- 5. Prof. Dilipkumar Mathapati
- 6. Dr. Shriniwas M. Athalye
- 7. Dr. Subhash T. Pandit
- 8. Dr. Suryakant Shelke
- 9. Shri. Shashikant P. Ganar (Administration)
- 10. Shri. Shashikant Tirmare (Alumni Representative)
- 11. Dr. Sumant E. Autade (IQAC Coordinator)

## Review of matters discussed in the meeting:

- 1. IQAC coordinators welcome all the members of IQAC and presented before the gathering, the minutes of previous meeting held on 20<sup>th</sup> July 2021 and same were approved unanimously.
- 2. Principal Dr. Anuja Madam instructed all the members of IQAC to thoroughly go through the recent guidelines of NAAC for UG Colleges.
- 3. Principal Dr. Anuja Madam also instructed all the members to keep input data required for SSR in the prescribed format given by NAAC (DVV templates).
- 4. IQAC coordinator requested all the members of IQAC to save the documents required for DVV in pdf format with medium to low dpi so as to prepare supporting documents within the stipulated file size of 5 MB.
- 5. IQAC coordinator, advised the members to keep record of action photographs of every programme or activity conducted by each department. He has also demonstrated the same.
- 6. IQAC coordinator requested all the members of IQAC to visit official website of NAAC and get acquainted with the updates on accreditation guidelines and plan the academic activities accordingly.
- 7. Dr. Anuja madam, advised IQAC coordinator to conduct teacher's training on Leaning Management System.
- 8. Principal Dr. Anuja madam instructed all the members of IQAC to go through the DVV template, SOP and latest NAAC manual and find the areas where the institution needs to work on.
- 9. After sufficient discussion on the agenda of meeting, the meeting concluded with vote of thanks by IQAC coordinator to all the members.

Minutes of the meeting of IOAC held on 20/07/2021 are appured.

PRINCIPAL PRINCIPAL

To, members All Dr./Shri./Smt. The Member, Internal Quality Assurance Cell, Swami Vivekanand Night College of Arts and Commerce, Dombivli (East) - 421201.

Respected Sir/Madam,

A meeting of Internal Quality Assurance Cell (IQAC) of our College will be held at 5.30 p.m. on 9<sup>th</sup> December 2021 in the Principal's Cabin of our College. Principal Dr. Anuja Palsuledesai will preside over the meeting.

### **AGENDA**

- 1. Confirmation of minutes of the last Meeting.
- 2. Discussion on revised format of AQAR for A.Y. 2020-21.
- 3. Discussion and finalization of Criteria-wise Data requirement for submission of SSR.
- 4. Any other matter with the permission of chair.

You are advised to attend the meeting and cooperate.

With regards,

**PRINCIPAL** 

PRINCIPAL SWAMI VIVEKANANE RIGHT COLLEGE

OF ARTS & COMMERCE DUISHVILLE



following members were present in the meeting of IRAC held on 09th December 2021 at 5.30 pm

in Principals cabin-
December 2021
1) Principal Dr. A.N. Palsuledesai - OS
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2) Dr. Suresh chandrabre - &dr.
2) Pr. ourse mane sere
3) Dr. Preeti K. Soni - Buti
3) Dr. 17001 P 30111
4) Prof. D.K. mathapati - 18 mg.
4)
- Dr V-G- More - M.
2 De Suryakani Shdke
6) Dr. S. T. Pandit - Jamels .
12 UK Sumuni E. Aunde (10/40 Coordinator)
Λ. /
7) Dr. S. L. Shelke - 18 2
Do Como La Estado - Detado
8) Dr Sumant E-Autade - Atudit.
9) Shri - S. P. Ganer -
MATINAME
10) Dri Sim Atholye - Orline
1) Show Shashikaut Tromare - Grammy
11) Sha san keta di san
12) + Prof. Amit A Joshi.
6. Do week maken, instructed IQAC constitutor to constraint submission.
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of the state of LOAC coordinates to all the members



A meeting of Internal Quality Assurance Cell (IQAC) of our College was held on 9th December 2021 at 17.30 Hrs. in Pincipal's cabin. Following members of IQAC were present for the meeting.

- 1. Principal Dr. Anuja Palsuledesai
- 2. Dr. S.M. Chandratre
- 3. Dr. Preeti K. Soni
- 4. Prof. Amit A. Joshi
- 5. Prof. Dilipkumar Mathapati
- 6. Dr. Vijay More
- 7. Dr. Shriniwas M. Athalye
- 8. Dr. Subhash T. Pandit
- 9. Dr. Suryakant Shelke
- 10. Shri. Shashikant Ganar (Administration)
- 11. Shri. Shashikant Tirmare (Alumni Representative)
- 12. Dr. Sumant E. Autade (IQAC Coordinator)

# Review of matters discussed in the meeting:

- 1. IQAC coordinators welcome all the members of IQAC and presented before the gathering, the minutes of previous meeting held on 27th September 2021 and same were approved unanimously.
- 2. Principal Dr. Anuja Madam instructed all the members of IQAC to thoroughly go through the recent guidelines and formats for AQAR for the year 2020-21 applicable to UG Colleges.
  - 3. Principal Dr. Anuja Madam took overview of academic activities carried out by different departments during the year 2020-21 and also instructed all the members to keep input data required for AQAR of 2020-2021 in the prescribed format given by NAAC (DVV templates).
  - 4. Dr. S.M. Chandratre has suggested that documentation for AQAR may be done using Google Drive of G Suite account. IQAC Coordinator replied that the folders and DVV templates for SSR have already been prepared and the same are shared with the concerned departments.
  - 5. IQAC coordinator, requested the members to compile required documents for AQAR 2020-21 in soft copy format.
  - 6. Dr. Anuja madam, instructed IQAC coordinator to collect and compile data for AQAR 2020-21 in prescribed format and prepare the same for final submission.
  - 7. After sufficient discussion on the agenda of meeting, the meeting concluded with vote of thanks by IQAC coordinator to all the members.

Minutes of the meeting held on 27th september 2021

are approved.

OF ARTS & COMMERCE DOM:SIVLED

Dal- 9/12/2021