



## MINUTES OF MEETING OF IQAC Held on 14<sup>th</sup> August 2019

A meeting of Internal Quality Assurance Cell (IQAC) of our College was held on Wednesday, 14<sup>th</sup> August 2019 at 17.30 Hrs. in Din Dayal Upadhyay Hall (Ground Floor) of our College. Following members were present.

1. Principal Dr. Anuja Palsuledesai
2. Dr. Suresh M. Chandratre
3. Dr. Preeti K. Soni
4. Prof. Amit A. Joshi
5. Prof. Dilipkumar Mathapati
6. Dr. Vijay More
7. Dr. Shriniwas M. Athalye
8. Dr. Subhash T. Pandit
9. Dr. Suryakant Shelke
10. Shri. Shashikant P. Ganar
11. Dr. Sumant E. Autade (IQAC Coordinator)

Review of matters were discussed in the meeting:

1. The IQAC Coordinator presented before the gathering, a brief about seven criteria of NAAC under Revised Accreditation Framework (RAF).
2. The IQAC coordinator proposed to prepare Academic Calender for the year 2019-20 and was unanimously finalized and tentative dates of proposed curricular, extra-curricular and co-curricular events have been put into the Academic Calendar. The same was approved by all the members.
3. The details of seven criteria under RAF and their matrices have been discussed in brief. It was also decided to have common format for reporting each event with brief report, attendance, Geo-tagged photographs, programme outcome and feedback analysis report. All the members were agreed on submission of these reports on time for further processing.
4. It was proposed to have workshop on MOOCs for faculty members and also one workshop on MS Office for both teaching and non-teaching staff members so as to streamline the MIS in each department. Both the programmes were approved for further implementation with the permission of chair.
5. It was decided to accept the recommendations of academic advisory committee regarding introduction of Certificate and Value-added courses.
6. The common formats and list of departmental documentation have been finalized and it was decided to furnish the required departmental information for academic year 2017-18 and 2018-19.
7. Dr. Suresh Chandratre advised all the members to participate together in each step of NAAC process so that each member will be aware of details of this process and will be capable to resolve related issues.
8. Meeting concluded with vote of thanks by IQAC coordinator to all the members.

Minutes of the meeting are approved  
in the IQAC meeting held on 20/12/2019.

  
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PRINCIPAL

SWAMI VIVEKANAND NIGHT COLLEGE  
OF ARTS & COMMERCE DOMBIVLI

## MINUTES OF MEETING OF IQAC Held on 20<sup>th</sup> December 2019

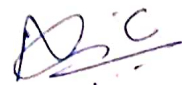
A meeting of Internal Quality Assurance Cell (IQAC) of our College was held on 20<sup>th</sup> December 2019 at 17.30 Hrs. in Din Dayal Upadhyay Hall (Ground Floor) of our College. Following members were present.

1. Principal Dr. Anuja Palsuledesai
2. Dr. Suresh M. Chandratre
3. Dr. Preeti K. Soni
4. Prof. Amit A. Joshi
5. Prof. Dilipkumar Mathapati
6. Dr. Vijay More
7. Dr. Shriniwas M. Athalye
8. Dr. Subhash T. Pandit
9. Dr. Suryakant Shelke
10. Shri. Shashikant P. Ganar
11. Dr. Sumant E. Autade (IQAC Coordinator)

Review of matters were discussed in the meeting:

In the beginning, the IQAC coordinator read the minutes of the previous meeting held on 14<sup>th</sup> August 2019 and after sufficient discussion, the same were approved in total.

1. The IQAC Coordinator presented before the gathering, a brief about seven criteria of NAAC under Revised Accreditation Framework (RAF).
2. Principal Dr. Anuja Madam instructed all the members of IQAC to collate and finalize reports of various programmes conducted during 2018-19 by 6<sup>th</sup> January 2020.
3. IQAC coordinator proposed to organize MIS training for faculty members so as to make AQAR, IIQA and SSR preparation and uploading smoothly. All members of IQAC agreed upon the same unanimously.
4. It was finalized to arrange guest lecture by Dr. Hemant Pednekar on NAAC process for teaching faculty members on 23 December 2020.
5. It was also unanimously decided to arrange Alumni meet and mobilize Alumni for various activities related to student development.
6. Meeting concluded with vote of thanks by IQAC coordinator to all the members.



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**SWAMI VIVEKANAND NIGHT COLLEGE**  
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