

# IQAC Submission

Academic Year to which AQAR has to be submitted : 2017-2018



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

1. Name of the Institution	RASHTRIYA SHIKSHAN SANSTHA'S SWAMI VIVEKANAND NIGHT COLI DOMBIVLI EAST
Name of the head of the Institution	Dr. Anuja Palsuledesai
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09769934319
Mobile no.	9821176069
Registered Email	swaminightcollege@gmail.com
Alternate Email	principalanuja@gmail.com
Address	Chhatrapati Bhavan, Ayre Road, Datta Nagar,
City/Town	Dombivali ( East )
State/UT	Maharashtra
Pincode	421201

#### 2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban

Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Suresh Chandratre
Phone no/Alternate Phone no.	09769934319
Mobile no.	9819838799
Registered Email	smchandratre@gmail.com
Alternate Email	principalanuja@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year) <http://www.test.com> (<http://www.test.com>)

### 4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:  
Weblink :

<http://whitecode.in/demo/svn-college/wp-content/uploads/202>  
(<http://whitecode.in/demo/svn-college/wp-content/uploads/20>)

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Period From
1	C	1.93	2007	22-Dec-2007
2	C	1.88	2016	19-Feb-2016

### 6. Date of Establishment of IQAC

02-Jul-2007

### 7. Internal Quality Assurance System

#### Quality initiatives by IQAC during the year for promoting quality cult

Item /Title of the quality initiative by IQAC	D Dt
IQAC Meeting to plan and finalize academic activities to be conducted during the academic year	19 ;
	16

A talk for teachers on	:
IQAC Meeting to take overview of activities conducted	26 :

**View File**

[https://assessmentonline.naac.gov.in/public/Postacc/Quality\\_Initiatives/12](https://assessmentonline.naac.gov.in/public/Postacc/Quality_Initiatives/12)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World E**

Institution/Department/Faculty	Scheme	Funding Agency	Year of aw
No Data Entered/Not Applicable!!!			

No Files Uploaded !!!

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	<b>Yes</b>
Upload latest notification of formation of IQAC	<b>View</b> <a href="https://assessmentonline.naac.gov.in/public/Postacc/Format">https://assessmentonline.naac.gov.in/public/Postacc/Format</a>
<b>10. Number of IQAC meetings held during the year :</b>	<b>2</b>
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	<b>Yes</b>
Upload the minutes of meeting and action taken report	<b>View</b> <a href="https://assessmentonline.naac.gov.in/public/Postacc/Meetin">https://assessmentonline.naac.gov.in/public/Postacc/Meetin</a>

<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Awareness programme for teachers on concepts of Punarutthan Vidyapeeth & Different stakeholders of the institution were made aware about revisions introduced by NAAC in July, 2017, through training programmes and workshops

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Contribution\)](https://assessmentonline.naac.gov.in/public/Postacc/Contribution)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Discuss and finalise academic and other activities to be conducted during A.Y. 201718	Academic calendar at institutional level beginning of the the A.Y. 201718 and taken to adhere to the same.
Discuss, plan and finalise the data frameworks to meet requirements of revised NAAC guidelines.	All stakeholders of the institution NAAC process under RAF and they were perform accordingly.

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Quality\)](https://assessmentonline.naac.gov.in/public/Postacc/Quality)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting
COLLEGE DEVELOPMENT COMMITTEE	17-01-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

22-Jan-2018

17. Does the Institution have Management Information System ?

No

**CRITERION I - CURRICULAR ASPECTS****1.1 - Curriculum Planning and Implementation****1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 5**

The institution is affiliated to the University of Mumbai. The courses cond by the university from time to time. The university is having the constitut of Board of Studies. The members of board of studies have their schedules Their meetings are held as per the directions of academic council. Once communicated to affiliated colleges from the beginning of the academic y studies organize seminars and workshops for the information of the teacher being framed, its rationale and its implication and accordingly the delive the syllabus are delivered in the form of conventional classroom system v Further, wherever the course contents demand additional enrichment, vario elocution competition, quiz competition, students seminar and workshops, g as well as inter-institutional levels. The students are encouraged to parti the educational tours are organized to various places of academic interests financial institution wherein the students are apprise about the functions and mechanism set up etc. Stock Exchanges, where the students are apprise securities transactions. The students are shown the actual trading system u premises. They arealso taken to monetary museum wherein they learn about th money and monetary instruments. The students are also taken to Arts muse aspects of literature and civilizations. The educational visits are also c and caves to make them aware of historical heritages and dynastic culture. organized to places of geographical importance such as light house, magneti hill stations, sugar factoriesand places of cultural importance such as pil Besides field information, students are also encouraged to conduct field geographical and cultural phenomena so as to develop practical approach i assigned with projects on various socio-economic, political and legal is hands-on exposure in case of the courses where in computer software and p syllabusto make their learning more fruitful. The students are also given p report writing, advertisements, dialogue writing etc. through their regula skills and vocabulary.

**1.1.2 - Certificate/ Diploma Courses introduced during the academic year**

Certificate	Diploma Courses	Dates of Introduction
Fundamentals of investing in mutual funds		05/07/20
Application of basic statistics in Economics		04/12/20
Election Management in India		28/07/20
Record keeping of Cooperative Housing Societies		08/08/20
Travel and Tourism		16/08/20
Introduction to GDP		02/07/20

Introduction to CSK	03/07/20
Advertising	04/12/20
Advance English Grammer	17/08/20
Principles and Applications of Geographical Information System	21/08/20
Basic Mathematics	11/12/20
Use of Marathi Language in Government Administration	12/12/20

## 1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization
No Data Entered/Not Applicable !!!	

No file uploaded.

1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented a year.

Name of programmes adopting CBCS	Programme Specialization	Date of
No Data Entered/Not Applicable !!!		

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate
Number of Students	319

## 1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introdunct
HumanValues and Professional Ethics	21/08/2017
Mind Management	05/02/2018
History of Indian Cinema	01/11/2017
Spoken English	04/09/2017

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of stud
No Data Entered/Not Applicable !!!		

No file uploaded.

## 1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students
Teachers
Employers
Alumni
Parents

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institutor

### Feedback Obtained

Feed back is obtained from various stakeholders of the institution such as : teachers, management as per the norm of affiliating university and accredit standard practices, the feedback is obtained in systematic manner on period sheets. Feedback on facilities, development, courses conducted in college, teachers, alumni and other stakeholders. Students Feedback is obtained thro actual delivery system adopted and implemented is reviewed through the syst

responses on the traditional academic delivery system adopted, its impact of the syllabus. The data sought is analyzed and presented to the concerned exercised. Teaching community being an important stakeholder of the institution the academic delivery but also in administration and curriculum design at I seeking feedback from teachers on academic and administration support is ne The college has analogue system of obtaining feedback from teachers wherein academic resources in the form of text literature, references, and periodic teaching. Teachers are asked to give feedback on facilities, courses conduct introduced, industrial visits, research activities, faculty development pro teachers are analyzed and communicated to the concerned authority. The insti recommendations from its former students. The students who get accomplished themselves at their carrier level therefore they are in a better position t academic environment in the institution. The alumni association is formed a Their opinions are heard and necessary actions are taken from time to time. conveyed to the management and other stakeholders. The management is the su development. The management needs to be given the information regarding aca from the students, past students and parents of the students. The action ta meetings held in the premises of the college as per the affiliating univers the admissions, evaluation and students progression of the different academ meetings with parents and teachers are also shared with them. Their feedbac considered while framing the academic calendar of the institution.

## CRITERION II - TEACHING- LEARNING AND EVALUATION

### 2.1 - Student Enrolment and Profile

#### 2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	
BA	FYBA	120	
BA	SYBA	120	
BA	TYBA	120	
BCom	FYBCom	240	
BCom	SYBCom	240	
BCom	TYBCom	240	

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### 2.2 - Catering to Student Diversity

#### 2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of teachers
2017	849	0	9	

### 2.3 - Teaching - Learning Process

#### 2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT Classrooms
9	9	51	4

No file uploaded.

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**2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)**

Student mentoring is a part of regular institutional practice adopted for well being of the students wherein different classes wherein the difficulties of the students related to academic performance, financial problems, shaping their career. Our students may get stressed on account of the peculiar family backgrounds and academic performance is affected. The teachers are assigned to counsel the students on their doubts and this, the faculty members, counsel the students as mentor. If the students have personal or family problem, the class and class teachers are as follows: F.Y.B.Com- A Division Asst. Prof. Amit Joshi SYBCom I SYBA Asst.Prof. D.K.Mathapati TYBA Dr. S.T.Pandit. Dr. Anuja Palsuledesai and S. M. Athalye also takes care respectively. The institution has inbuilt mechanism to deal with Psychological issues of the students. In this, Dr. Padhye M.D. (Psy.), looks after personal counseling voluntarily as and when required. He guides and counsels the students on their academic and social life. Since most of our students are employed, they need to be counselled on

Number of students enrolled in the institution	Number of fulltime teachers
849	10

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled
10	10	0	

**2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State bodies during the year )**

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name
2017	Dr. Anuja N. Palsuledesai	Principal	Ms

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**2.5 - Evaluation Process and Reforms**

**2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of result**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of result
BCom	22300001	6	18/05/2018	
BA	12300001	6	15/05/2018	
BCom	22300001	5	04/01/2018	
BA	12300001	5	20/11/2017	

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**2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)**

The success of any academic exercise depends on the outcome of the courses. The academic exercise begins at the academic year announced by the affiliating university. The academic calendar provides for timely delivery of the syllabus to the students as per the norms of the affiliated institution. In addition to this, the academic exercise is conducted for the students on regular basis or as when required. The different subjects have tutorials, practical etc. Further some academic exercise is done in the form of quiz competition, surprise test and regular problem solution.

**2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)**

The academic calendar is prepared in the beginning of the academic year by the affiliating university. The members of IQAC committee, chairpersons of various departments and the principal are involved in the preparation of the academic calendar. Accordingly, annual institutional academic activities are planned as per the term announced by their affiliating University. The examination programme is communicated at the institutional level to the concerned stakeholders. The examinations are conducted as per the norms of the affiliating university. The assessment and subsequent outcome is announced and communicated to the students. However, the final year examination is conducted as per the norms of the affiliating university.



announced and communicated by the affiliating university and its implementation level. The same is communicated to the learners of

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by institution (to provide the weblink)

No Data Entered/Not Applicable !!

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination
22300001	BCom	Accountancy	139
12300001	BA	Economics	44

No file uploaded.

## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire)

No Data Entered/Not Applicable !!

## CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned
No Data Entered/Not Applicable !!			

No file uploaded.

### 3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovation

Title of workshop/seminar

One Day workshop on Intellectual Property Rights

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency
No Data Entered/Not Applicable !!		

No file uploaded.

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	No. of Start-ups
No Data Entered/Not Applicable !!				

No file uploaded.

### 3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National
No Data Entered/Not Applicable !!	

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department
No Data Entered/Not Applicable !!

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication
National	Geography	1

No file uploaded.

3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conf

Department	
Geography	
Commerce	
Political Science	
Economics	

No file uploaded.

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in S

Title of the Paper	Name of Author	Title of journal
Assessment of Lithology and geomorphic control on slope instability in Raigad District of Maharashtra State	S.E.Autade	Journal of Geological Society of India

No file uploaded.

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citations
No Data Entered/Not Applicable !!					

No file uploaded.

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	Int
Presented papers	
Attended/Seminars/Workshops	
Resource persons	

View File

([https://assessmentonline.naac.gov.in/public/Postacc/Faculty\\_participation/](https://assessmentonline.naac.gov.in/public/Postacc/Faculty_participation/))

3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated
NSS Camp	Institutional	5
Blood Donation Camp	Plasma Blood Bank	6
Swacha Bharat Abhiyaan	Institutional	6
NSS orientation	Institutional	2
Patriotic Songs	Institutional	7
Swadeshi	Institutional	2

Voters Registration Drive	Local Government Body	2
International Yoga Day	Patanjali Yogpeeth Dombivli	8

No file uploaded.

3.4.2 - Awards and recognition received for extension activities from Government and other recognized bo

Name of the activity	Award/Recognition	Awarding Bodies
No Data Entered/Not Applicable !!		

No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers
Swacchha Bharat Abhyan	Rashtriya Shikshan Sanstha	Cleanliness of campus	
Blood Donation Drive	Plasma Blood Bank	Blood Donation Drive	

No file uploaded.

### 3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	
Survey on Usage of Internet in Night Colleges across Mumbai University	Te

No file uploaded.

3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of re

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with co
No Data Entered/Not Applicable !!		

No file uploaded.

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, c

Organisation	Date of MoU signed	Purpose/Activities	Number
No Data Entered/Not Applicable !!			

No file uploaded.

## CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	
3	

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	
Campus Area	
Class rooms	
Others	

No file uploaded.

4.2 - Library as a Learning Resource

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)
CASCADE	Partially

##### 4.2.2 - Library Services

Library Service Type	Existing		Ne
Journals	54	19430	0
CD & Video	50	7121	2
Text Books	7088	1033852	559
Others (specify)	11128	1964294	117
Reference Books	344	224950	4

No file uploaded.

##### 4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed
No Data Entered/Not Applicable !!		

No file uploaded.

#### 4.3 - IT Infrastructure

##### 4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office
Existing	33	22	25	0	0	7
Added	0	10	0	0	0	0
Total	33	32	25	0	0	7

##### 4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!

##### 4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the v
No Data Entered/Not Applicable !!	

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on facilities
23.5	39.3	10.41

##### 4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - la (maximum 500 words) (information to be available in institutional Website, provide link)

There is a decentralised procedure for maintaining and utilization of va Administration takes care of the general facilities. The college has differ the facilities provided. For drinking water supply the college has instal maintained by the support staff. Electric fittings and wiring are period replacement and repairing. The lab in charge is given the responsibilities related equipments in computer laboratory. The librarian looks after all phy library. The houskeeping work and security work is outsourced. Similarly

cameras, Computer Hardware and Softwares, Power Generator, Photo Copy machine, Extinguisher. The decision regarding purchase of equipments and other work meeting. The faculty for sports take care of all the activities and compete in sports. The computer laboratory is utilised for for taking the practical

<https://svnc.ac.in/policy-and-procedures/> (<https://svnc.ac.in/policy-and-procedures/>)

## CRITERION V - STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme
Financial Support from institution	Prize Distribution
Financial Support from Other Sources	
a) National	Government of India Post Matric Scholarship
b) International	

No file uploaded.

#### 5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation
No Data Entered/Not Applicable !!	

No file uploaded.

#### 5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students counseling activities
2017	Career Opportunities in banking Sector		63

No file uploaded.

#### 5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment

Total grievances received	Number of grievances redressed
4	2

### 5.2 - Student Progression

#### 5.2.1 - Details of campus placement during the year

On campus			
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited
Swati Mudran	15	4	Sam San Tours and Travels

No file uploaded.

#### 5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from
2018		BA	Economics
2018		Bcom	

No file uploaded.

#### 5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET, Government Services)

Items	Number of students selected/ qua
No Data Entered/Not Applicable !!	

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**5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year**

Activity	
Book Exhibition	
A.D. Shroff Memorial Elocution Competition	
Cultural Events	
Sports	

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**5.3 - Student Participation and Activities**

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/in as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awa
No Data Entered/Not Applicable !!				

No file uploaded.

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/comr

The student council contribute their efforts in conducting cultural and s  
during the Swami Vivekanand Memorial Lectures

**5.4 - Alumni Engagement**

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

48

5.4.3 - Alumni contribution during the year (in Rupees) :

25490

5.4.4 - Meetings/activities organized by Alumni Association :

The alumni students attend and provide assistance during sports week and Ar  
participate and contribute in community activities like att

**CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - Mention two practices of decentralization and participative management during the last year (maxi

1. The institution has Hierarchical Governance System under the able guida staff members in the meeting plan and implement the academic calendar wi statutory and non-statutory committees. The Committees are formed as per University of Mumbai. The Committee heads are responsible to submit repor departments are headed by senior staff members who are responsible for effe the department following the departmental academic calendar. They are f Principal for conducting other activities for the development of the studen

of the same to the concerned authorities. 2. Participative decision making College Development Committee acts as a liasoning body between the functio College. The College Development Committee plays significant role for taking in mind the mission and vision statement of the College. The committees ar activities, workshops, certificate courses, and seminars etc. in front of Principal who is the Secretary of CDC which are further discussed with t

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

## 6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 wo

Strategy Type	Details
Teaching and Learning	Every year IQAC of the college organizes professional develop college to upgrade them . IQAC of the college monitors the t students' feedback on every teacher of the institution. Repc teachers were distributed to all the teachers individually t Principal appreciated teachers having positive impressive improve upon their weaknesses if any noticed shared
Curriculum Development	The college is affiliated to University of Mumbai and follow all the Undergraduate courses. However, in the beginning of syllabus and give their suggestions to Board of Studies th College are appointed on University academic bodies like Bc Syllabus framing Committees etc. where they actively provi development. The College also runs various certificate cours provide their valuable insights in framing of curriculum. workshops and seminars by inviting eminent spea
Examination and Evaluation	The College conducts Tutorials and internal class tests for continuous internal evaluation. The performance of the stud tests, term end examinations and Subject specific project regulation of University of Mumbai , the marks of the stuc results are generated and displayed within
Research and Development	One day Workshop was arranged on IPR to create awareness a property rights. The staff members are motivated by the Gover International conferences and to publish books and articl factor. The staff members who have been awarded with M.Phil annual function by the college administration on the of Annu program by management. The college reimburses the amount workshop, seminar, conference etc. There is an internet hub internet for research s

Human Resource Management	The governing body analyses the manpower need of the insti year. For recruitment purpose the rules and regulations la University of Mumbai are followed. A detailed advertisement local and national newspapers. The applications of qualified are conducted and by following the due procedure the appoint are called for demo lectures and based on the interview and the governing body in consultation with principal and vice pr
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	The IQAC collects feedback about the staff members which concerned employee
Industry Interaction / Collaboration	The eminent speakers from industries are invited to conduct management is helpful and open to provide the physical infrastructure conduct of such seminars, workshops and
Library, ICT and Physical Infrastructure / Instrumentation	Library Orientation: On the commencement of the new academic for the library orientation to respective students. As a part conducted Book Exhibition during this year too. This year felicitated on Annual Prize Dis
Admission of Students	1. Every year administrative body of the institution constitute admission work efficiently in fair manner. The admission procedure the University of Mumbai circulars and notifications. To make all the members of admission committee are oriented about the while admitting students in the institution. 2.To make admission detailed admission notices office staff members are made available visiting institution for admis

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Every department maintains depository of documents related to and the activities and programmes of the department. The department offices or to the authorities. . The network of systems is copy be easily extracted whenever needed. The students' fee
Student Admission and	The college undertakes and follows the admission procedure merit list and it is displayed on Notice Board. The data o



Admission and Support	specially dedicated software CASCADE. Similarly, the same is Mumbai. The entire system is c
Examination	The head of the examination requires variety of data like re change in syllabus, number of papers to be framed, remunerat heads of the departments. The examination department uses sep of CASCADE for result preparation and also to maintain record absolutely relies on the digital and technical resources to question paper. Both internal and external evaluation mark submitted to University of Mumbai through
Finance and Accounts	The record of fees collected from students is maintained thro It incorporates relevant information required for the calc students. The software helps to extract the record of the stu to preparation of roll calls and records of the students. maintained by the accounts department and the information
Administration	The Management, Principal interact through telephone for the work. The office, examination dept. and Library are computeri day work. The instructions are given to students through Bul platform for communication with the University and other acc department use Software for their day to day f

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membersh

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the profes
No Data Entered/Not Applicable !!			

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Faculty](https://assessmentonline.naac.gov.in/public/Postacc/Faculty)

6.3.2 - Number of professional development / administrative training programmes organized by the Colleg

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organ for non-teaching staff
2017	Teachers Day Celebration	
2017	Teachers Training Programme, Guest - Shripad Parkhe	
2018	Skill Development Programme at Shri. Guruji Skill Development Center	Skill Development Programme at Shri Guruji Skill Development Center

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Programmes during the year

Title of the professional development programme	Number of teachers who attended
Short Term Course	1
Refresher Course	1

No file uploaded.

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching

Permanent	Full Time	Perm.
0	0	(

6.3.5 - Welfare schemes for

Teaching	Non-teaching	
Staff Picnic and Annual Feast	Staff Picnic and Annual Feast	Annual

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

It is mandatory on the part of the institution to undertake internal audit the institution regularly undertakes internal audit from a qualified Chartered Accountant. The audit is conducted by the Joint Director of Higher Education of the Region. The institution maintains the books of accounts. It handles the records of staff salaries and maintains the books of accounts of the institution and its stakeholders. The books of accounts are audited by a Chartered Accountant.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year

Name of the non government funding agencies /individuals	
No Data Entered/Not Applicable !!	
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6.4.3 - Total corpus fund generated

0
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6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	
	Yes/No	Agency
Academic	No	
Administrative	Yes	ISO

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

1. Collection of feedback on the new certificate and value added courses to meeting of parents with teachers for mentoring their academic and other issues. 2. Support to the institution in conducting out door activities.

6.5.3 - Development programmes for support staff (at least three)

1. Encouragement to undertake research. 2. Continuous technical support. 3. Training programmes for improving work efficiency. 4. Reimbursement of Registration fees. 5. Felicitation for personal/ professional achievements.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. Introduction of certificate courses 2. Research activities are improved and research publications 3. Community oriented programmes are introduced to the community towards contemporary social, environmental and economic issues.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal
b) Participation in NIRF
c) ISO certification
d) NBA or any other quality audit

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC
2017	IQAC meetings for annual academic planning and implementation
2018	A talk on Reselection University: concept and functions
2018	IQAC meeting to take overview of activities conducted during the year and action taken report preparation

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## CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during

Title of the programme	
Skill Development and Self Employment	1
Make Aware: Health and Hygiene of Women and Legal Rights	1

#### 7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the ren
1. Tree Plantation 2. Best out of Waste 3. Save Electricity Campaign 4. C

#### 7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities
Ramp/Rails
Physical facilities
Provision for lift
Braille Software/facilities
Rest Rooms
Scribes for examination
Special skill development for differently abled students

#### 7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Du
2018	1	1	17/02/2018	

No file uploaded.

#### 7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication
No Data Entered/Not Applicable !!	

#### 7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From
Swachha Bharat Abhyan	01/10/2018
Organization of Constitution Day	26/11/2018

No file uploaded.

#### 7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation in college campus 2. Vermi-compost Plant 3. Classificat
5. No Plastic Campus

### 7.2 - Best Practices

#### 7.2.1 - Describe at least two institutional best practices

Best Practice - I Best Reader Award - The recipient of the Best Reader Award Felicitating the student by Best Reader Award is a unique practices of the benefits like enhancement of vocabulary and knowledge, widening of horizo stronger analytical thinking and writing skills with improved focus and cor Librarian Dr.S.M.Athalye has instituted an award since the year 2008 in

reader. This award has always inspired the students to take keen interest inculcate reading habit among students 3. To encourage reading habit among example for others. Methodology - The committee comprising of faculty members the schedule and procedure for selection. Criterion for selection is choice of material, ability of expression, reading wide variety of books. According to interactions with the students take place and Best Reader is selected. Probably to narrowly focused approach of present students, it has become difficult to Mr. Sachin Phatak of TYBA class was awarded with Best Reader award for collection of books on diverse topics and students have easy access to them. Speech on the occasion of Vivekanand birth anniversary Goal: □ To enrich dimensions of knowledge □ To spread the thoughts and values preached by Swami Vivekanand accept challenges and face the life in scientific way. Context: Ancient Indian spiritual values. It is great heritage that the human being requires its spiritual faculties that are necessary for existence of human being. The Indian culture is more important than materialistic gains. With the development of science and technology old values are being eroded and man is becoming happy with materialistic gains. Ethical values are being distorted. The civilized society today is in the process of destruction. Moreover, the religions, caste and creeds are separating man from man. We witnessed invasion of one community into other for loot and treasure. The evidence shows that the values have reached the bottom. This is the epic-center of our civilization. We learn and preach the values enshrined by Swami Vivekanand and since over a century ago. The institution and management in the month of January on dates coinciding with the birth anniversary of Swami Vivekanand make a small effort made by the institution and the management to pay homage to Swami Vivekanand. The institution and the management every year selects a subject like sports and a speech is arranged for three consecutive days. The eminent personalities give a speech. Subsequently on the third and final day, Swami Vivekanand award is given to the student who has made an outstanding contribution. Evidence of Success □ The student community and the management have adopted this practice. □ One of the recipients of Swami Vivekanand Award Dr. Raghunath Mashe after receiving the award donated cash received the form of award for best student for doing some scientific work. The management announces Dr. Mashe as the best student for doing outstanding work. Problem encounter and resources required Every year the institution and management no doubt is received overwhelmingly by the students. The infrastructure and the resources of the institution are being improved.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your report at <https://svnc.ac.in/best-practices/> (<https://svnc.ac.in>)

### 7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision

The institution being a night college caters to the needs and requirements of students who cannot pursue the academic activity because of their economic backwardness and other activities. The institution has majority students from the employed category.

provides a good opportunity or avenue for pursuing education. The academy that the employed students can pursue their education after completing their education of the college is having its broad based vision as "To provide to employed youth for bringing those students back into mainstream education academic excellence by attending Night College". The OBJECTIVES of the college to the students who are employed during day time for one or the other reason "Learn while you earn." 2. To provide the education to all those who are facilities. 3. To impart education mainly to employed students by working available to the students everything a day college gets. 4. To provide high less privileged sections of the society. The institution has the intake of being employed in one or the other sector of economy. The institution providing and offering basic course of graduation introduction

Provide the weblink of the institution

( )

### 8. Future Plans of Actions for Next Academic Year

The future plans shall be for development of the institution and society and improvement and development in the infrastructure for quality improvement new and modern technology in academic delivery system. • Improvement in various domains related to contemporary socio-economic and environmental issues in institution. • To motivate student participation in state and national level social development through community oriented programmes. • To improve

I hereby declare that all the data entered are true to my knowledge.

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