IQAC Submission

Academic Year to which AQAR has to be submitted : 2016-2017

Yearly Status Report - 2016-2017

	Part A
Data of the Institution	
1. Name of the Institution	**RASHTRIYA SHIKSHAN SANSTHA'S SWAMI VIVEKANAND NIGHT COLL DOMBIVLI EAST**
Name of the head of the Institution	**DR. ANUJA PALSULEDESAI**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**09769934319**
Mobile no.	**9821176069**
Registered Email	**swaminightcollege@gmail.com**
Alternate Email	**principalanuja@gmail.com**
Address	**Chatrapati Bhavan, Ayre Road, Datta Nagar**
City/Town	**Dombivli East**
State/UT	**Maharashtra**
Pincode	**421201**

2. Institutional Status	
Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**

Location	Urban
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Prof. Suresh Chandratre**
Phone no/Alternate Phone no.	**09821176069**
Mobile no.	**9819838799**
Registered Email	**smchandratre@gmail.com**
Alternate Email	**principalanuja@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://svnc.ac.in/iqac/ (https://svnc.ac.in/iqac/)**
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**http://whitecode.in/demo/svn-college/wp-content/uploads/202 (http://whitecode.in/demo/svn-college/wp-content/uploads/20**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Period From
1	C	1.93	2007	22-Dec-2007
2	C	1.88	2016	19-Feb-2016

6. Date of Establishment of IQAC	**02-Jul-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality cult
Item /Title of the quality initiative by IQAC
IQAC Meeting to discuss and take overview of the Quality Initiatives taken during the Academic year 2016-17

One day Teacher Training programme on innovative teaching methodologies
IQAC Meeting to discuss and plan Quality Initiatives for the Academic year 2016-17

View File
(https://assessmentonline.naac.gov.in/public/Postacc/Quality_Initiatives/12

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World E

Institution/Department/Faculty	Scheme	Funding Agency
Swami Vivekananad Nigh college of Arts and Commerce	BCUD MRPB	BCUD University of Mumbai

View File (https://assessmentonline.naac.gov.in/public/Postacc/Special_Stat

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	**View (https://assessmentonline.naac.gov.in/public/Postacc/Format**
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	**View (https://assessmentonline.naac.gov.in/public/Postacc/Meetin**

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Teachers training Program on Innovative Teaching Methodologies conducted
Started Value Added Course during the AY 201617. 3. Introduced Certifica
201617.

View File (https://assessmentonline.naac.gov.in/public/Postacc/Contributio

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality achieved by the end of the academic year

Plan of Action	Achieme
To achieve academic programme in adherence with the term announced by affiliating University and Academic Calendar of the Institution	All the academic acitivit were conducted in stipula academic calendar of the
Decision to conduct One Day Teachers Training Program Innovative Teaching Methodologies	One Day Teachers Training Teaching Methodologies wa where in forty teachers w

View File (https://assessmentonline.naac.gov.in/public/Postacc/Qualit

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body		Mee
College Development Committee		17-J

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	29-Dec-2016

17. Does the Institution have Management Information System ?	No

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 5

The institution is affiliated to the University of Mumbai. The courses con framed by the university from time to time. The university is having the co in the form of Board of Studies. The members of board of studies have thei course contents. Their meetings are held as per the directions of academic updated, it is communicated to affiliated colleges from the beginning of th the board of studies organize seminars and workshops for the information of about syllabus being framed, its rationale and it's implication and accordi major contents of the syllabus are delivered in the form of conventional c system is followed. Further, wherever the course contents demand additional are organized such as elocution competition, quiz competition, students sem the institutional level as well as inter-institutional levels. The student academic exercises. Besides, the educational tours are organized to vari importance such as RBI, RBI as an apex financial institution wherein the s of RBI, the actual institutional framework and mechanism set up etc. Sto apprised about intermediaries involved in actual securities transactions. T system used at Brokers offices in the stock exchange premises. They are als learn about the historical, conventional and evolution of money and monet taken to Arts museum to make them understand the historical aspects of educational visits are also organized for students to places like forts and heritages and dynastic culture. The educational visits and field trips ar importance such as light house, magnetic laboratory, beaches and sea shores and places of cultural importance such as pilgrimage centers in and around students are also encouraged to conduct field surveys and field measuremen phenomena so as to develop practical approach in analyzing field data. Stuc various socioeconomic, political and legal issues. Besides the students are the courses where in computer software and programming languages are the learning more fruitful. The students are also given practical exercises of advertisements, dialogue writing etc. through their regular tutorials to vocabulary.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration
Banking and Finance	----	06/08/2016	6
Competitive examinations	----	08/08/2016	6
Introduction to Budget	-----	17/01/2017	7
Filing of Income Tax Returns	------	22/08/2016	6
Fundamentals of Investment Avenues	-------	05/12/2016	10
Basic English Grammar	-------	29/08/2016	15

Communication Skills In English	------	06/02/2017	15
Reseach Methodology in History	------	11/08/2016	15
Personality Development	-------	19/11/2016	15
Retail management	--------	25/08/2016	15
Management of Co-opearative Hg. Socisties	--------	01/12/2016	15

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization
No Data Entered/Not Applicable !!!	

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of imp
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate
Number of Students	335

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses
Introduction to Capital Markets
Map Interpretation with special reference to Indian Topographical Maps
Professional profiency in English
Historical Research and Information Sources
Yoga For Women

No file uploaded.

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students
No Data Entered/Not Applicable !!!		

No file uploaded.

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students

Teachers

Employers

Alumni

Parents

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution

Feedback Obtained

Feed back is obtained from various stakeholders of the institution such as teachers, management as per the norm of affiliating university and accredit quality standard practices, the feedback is obtained in systematic manner o structured response sheets. Feedback on facilities, development, courses co are taken from students, teachers, alumni and other stakeholders. Students response sheets and the actual delivery system adopted and implemented is r

are asked to provide their responses on the traditional academic delivery s
learning capacity and understanding of the syllabus. The data sought is ana
authority and necessary follow up action is exercised. Teaching community b
institution, it plays important role not only in the academic delivery but
design at Institutional and University level. Therefore seeking feedback fr
administration support is necessary in the interest of the institution. The
obtaining feedback from teachers wherein the information is obtained regard
text literature, references, periodicals. Further the resources in the form
give feedback on facilities, courses conducted and new courses that are req
visits, research activities, faculty development programmes etc. The feedba
and communicated to the concerned authority. The institution welcomes sugge
former students. The students who get accomplished as per their requirement
level therefore they are in a better position to provide their feed back fo
the institution. The alumni association is formed and the periodical intera
heard and necessary actions are taken from time to time. Further their reco
management and other stakeholders. The management is the supreme authority
management needs to be given the information regarding academic development
students, past students and parents of the students. The action taken repor
meetings held in the premises of the college as per the affiliating univers
about the admissions, evaluation and students progression of the different
various meetings with parents and teachers are also shared with them. Their
is considered while framing the academic calendar of the institution.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Nu
BCom	F.Y.B.COM	240	
BA	F.Y.B.A	120	

No file uploaded.

2.2 - Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of institut
2016	890	0	9	

2.3 - Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT ena Classrooms
9	9		4

No file uploaded.

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring is a part of regular institutional practice adopted for well being of the students where
of different classes wherein the difficulties of the students related to academic performance, financial p
and in shaping their career. Our students may get stressed on account of the peculiar family background
which their academic performance is affected. The teacher are assigned to counsel the students on th
problems. Apart from this, the faculty members, counsel the students as mentor. If the students have pr
teacher tries to solve their problem. The class and class teachers are as follows: F.Y.B.Com- A Division As:
S.M.Chandratre FYBA Dr. V.G.More SYBA Asst.Prof. D.K.Mathapati TYBA Dr. S.T.Pandit. For BA programme
overall mentor for faculty. The institution has inbuilt mechanism to deal with Psychological issues of th
counsellor Dr. Advait Padhye M.D. (Psy.), looks after personal counseling voluntarily as and when required
their studies, personal life and social life. Since most of our students are employed, they need to be cou

Number of students enrolled in the institution	Number of fulltime t
890	10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled dur
10	10	0	

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at S
recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	N
2016	Dr.Vijay More	Assistant Professor	

No file uploaded.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of result

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of
BA	12300001	5	16/11/2016	
BCom	22300001	5	16/11/2016	
BA	12300001	6	24/04/2017	
BCom	22300001	6	03/04/2017	

No file uploaded.

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 word

The success of any academic exercise depends on the outcome of the courses c
academic exercise begins at the academic year announced by the affiliatin
courses, the academic calendar provides for timely delivery of the syllabus
is done as per the norms of the affiliated institution. In addition to this,
evaluation of students on regular basis or as when required. The different s
slots for tutorials, practical etc. Further some academic exercise is do
elocution competition, quiz competition, surprise test and regular prob

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (25

The academic calendar is prepared in the beginning of the academic year on
affiliating university The member of IQAC committee, chairpersons of variou
academic year. Accordingly, annual institutional academic activities are pl
per the term announced by their affiliating University. The examination pro
the institutional level to the concerned stakeholders. The examinations ar
the assessment and subsequent outcome is announced and communicated to the
as per the norms of the affiliating university. However, the final year

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by th institution (to provide the weblink)

https://svnc.ac.in/ba/ (https://svnc.ac.ir

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	
22300001	BCom		170	
12300001	BA	ECONOMICS	80	

No file uploaded.

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant s
Minor Projects	365	BCUD, UNIVERSITY OF MUMBAI	1.4

View File (https://assessmentonline.naac.gov.in/public/Postacc/Research_Fu

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovat

Title of workshop/seminar	
No Data Entered/Not Applicable !!!	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency
No Data Entered/Not Applicable !!!		

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature
No Data Entered/Not Applicable !!!				

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	
	1	

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	
No Data Entered/Not Applicable !!!			

	No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conf

Department	Num
Economics	
Commerce	
History	

	No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned
No Data Entered/Not Applicable !!!					

	No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citat
No Data Entered/Not Applicable !!!					

	No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	Interna
Attended/Seminars/Workshops	
Presented papers	5
Resource persons	

	No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, con NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers parti activities
NSS Special Camp	Institutional	6
NSS orientationInstitution	Institutional	2
Tree Plantation	Insitutitonal	2
National Voters Day	Insitutional	4
Celebration of International Yoga Day	Patanjali Yoga Peeth	8
Blood Donation Camp	Plazma Blood Bank	8

	No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bo

Name of the activity	Award/Recognition	Awarding Bodies	
No Data Entered/Not Applicable !!!			

	No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Org Awareness, Gender Issue, etc. during the year

Name of the	Organising unit/Agency/collaborating	Name of the	Number of teachers participate

scheme	agency	activity	activites
		No Data Entered/Not Applicable !!!	

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the yea

Nature of activity	Participant	Source of fina
	No Data Entered/Not Applicable !!!	

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of re

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with conta
		No Data Entered/Not Applicable !!!

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, c

Organisation	Date of MoU signed	Purpose/Activities	Number of s
		No Data Entered/Not Applicable !!!	

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budg
1.8	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities
Others
Classrooms with LCD facilities
Seminar Halls
Campus Area

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)
CASCADE	Partially

4.2.2 – Library Services

Library Service Type	Existing	
Text Books	6617	970302	471
Reference Books	329	220495	15
CD & Video	50	7119	2
Weeding (hard & soft)	454	11500	250
Others(specify)	10755	1857426	373
Journals	54	19430	0

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CI
NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is developed
	No Data Entered/Not Applicable !!!	

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	De
Existing	33	22	25	0	0	7	
Added	0	0	0	0	0	0	
Total	33	22	25	0	0	7	

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the vide
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excludir

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on phy facilities
23.73	27.74	86.7

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - lab
etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For maintaining and utilization of various physical and academic facilities
The general facilities are under the care of the administrative office. The
are made to look after the facilities provided. For drinking water supply th
and coolers which are maintained by the support staff. Electric fittings ar
external experts for replacement and repairing. The lab in charge is given
computers and other related equipments in computer laboratory. The libraria
facilities in the central library. The houskeeping work and security work i
for maintainance of CCTV cameras, Computer Hardware and Softwares, Power Ger
Attedance machine, Fire Extinguisher. The decision regrding purchase of equi
inpurchase committee meeting.

https://svnc.ac.in/policy-and-procedures/ (https://svnc.ac.in/policy

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme
Financial Support from institution	Prize Distribution
Financial Support from Other Sources	
a) National	Scholarship from Governm
b) International	

No file uploaded.

**5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, R
Meditation, Personal Counselling and Mentoring etc.,**

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled
Soft Skill	21/01/2017	32
Remedial Coaching	08/10/2016	125
Yoga	21/06/2016	68
Mentoring	16/08/2016	890

View File
(https://assessmentonline.naac.gov.in/public/Postacc/Development_Schemes/12

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by c counseling activities
2017	Training For Competitive Examination	59"	
2017	Training For Career Counselling		47

View File (https://assessmentonline.naac.gov.in/public/Postacc/Guidan

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexu

Total grievances received	Number of grievances redressed	
7	7	

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited
Rajjat Computers	10	4	SAM SAN TRAVELS

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from
2017	25	B.Com.	Commerce
2017	4	B.A.	Economics

No file uploaded.

**5.2.3 – Students qualifying in state/ national/ international level examinations during the year
Services/State Government Services)**

Items		Number of students selected/ qualifyi
		0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	
Cultural	College	
Sports	College	

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/

Number of awards/medals for outstanding performance in sports/cultural activities at national/... counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards
		No Data Entered/Not Applicable !!!		
		No file uploaded.		

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/comm

As per the University of Mumbai rules and regulations student council has students council represents the entire students enrolled. Some of the st academic and administrative bodies of the college. They participate in pl activities of the college. Similarly they take lead while conducting sports role in NSS activities of the college. They participate and provide help in time of organization of inter-collegiate programmes. They give valuable activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :

25300

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association Participated in the following activities: Independence D S Camp Annual Sports Annual Cultural Programs Republi

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maxi

The college believes in the principle of decentralization and participat mission, vision and goals. This approach can be explained with the help Functioning of the college The Governing body delegates all decisions base head of the institutionin order to fulfil the vision , mission and goals of formed and the work is distributed among staff members. The faculties repr entrusted with the implementation of the job assigned to them. They are en being in charge of various academic, co-curricular and extracurricular act

for decentralization participative management by orienting the faculties to
helping them to prepare plan, by way of discussing plan in staff meeting
regular intervals, by way of assessment of performance and discussions the
The Management assists the activity with financial assistance and advises o
the Events – Being the part of the best practices, every year on the occ
lectures series for three days for all covering different topics is arra
governing body. This is the best example of decentralized participative :
assignments related to conduct of programs for three days different commit
the member of management, the faculty, the member of non teaching staff a
Planning and Advisory committee, the Organizing committee, Review committee
of committees formed. The organizing committee has different sub committee
committee takes review of the entire organization of the event based on f
measures are taken accordingly while conducting anot

6.1.2 – Does the institution have a Management Information System (MIS)?
Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 wo

Strategy Type	Details
Human Resource Management	The college administration strongly believes in the princi participative management. Therefore all staff members are en and duties for enhancement of the qualities of faculty an training whenever required. The welfare schemes like group i sessions are the implemented as a part of Human Resource M guidance and take care of the staff of the college. The felicitated by the management and administration on their encouragement and inspiration to them for
Curriculum Development	The college is affiliated to University of Mumbai and ther given by University of Mumbai for both the programs. Howev teachers give their suggestions and inform their expectat Similarly, they participate in workshops conducted by Board regarding syllabus. Similarly, the teachers frame the syllak course for the students
Teaching and Learning	The college believes in improving teaching learning process the student is taken care of. The teachers attenddifferent Course, Orientation Course, syllabus revision workshops for t informed about their schedule. At the beginning of the year and follow it carefully. ICT enabled classroom and computer effectiveness of learning. Students are always encouraged teachers arrange remedial teaching to solve academic difficu the teacher's training program " Innovations in Teaching M
Examination and Evaluation	The examination committee of the college decide the sched Internal tastes is part of continuous assessment process. encourage peer learning. The projects are guided by sut presentations, the evaluation is done. The teachers are assi as they are expected to be a part of University examinati Assessment Program. Unfair means committee is also set up t students from adoption of unfair means during examinations

	stipulated time frame given by the Univ
Research and Development	The teachers are encouraged to pursue Ph. D. program. They a facility for their study. In order to smoothen the research LapTop individually. They are encouraged to participate in and the registration fees paid by teachers is refunded to awarded Ph.D. degree is felicitated by the college admin Distribution ceremony and by the management on t
Library, ICT and Physical Infrastructure / Instrumentation	At present the Library has more than 17000 books and 50 jourr inculcate the reading habits among the students, the book e college has plan to develop its physical infrastructure. T order to get undisturbed water supply the bore well is avail available through out the day and power generator i
Admission of Students	The college undertakes the admission process as per the sc After distribution of admission forms and collection of the s Notice Board and according to the merit the admission is gra are asked to confirm their admission by paying fees. In th members give guidance to students and their parents. The Government of Maharashtra and it is con
Industry Interaction / Collaboration	The 90 percent of students studying in this college are empl order to get vertical mobility in job than horizontal mobi create student centric environment which is beneficial for st the college provides for essential industrial exposure to students. The departments organize study tours and field tr course and value added course fo

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	The college office uses Admission data module and Accounts m which is made for colleges. The salary sheets are generated software Sevarth. The online filing of income tax returns is of the financial year.
Student	The college office uses Admission module of the software CAS data and its record. Admission process is done by using this

Student Admission and Support	calls, fees record, etc. are created through this module certificates of the students, leaving certificates of the st messages and notices are communicated to the students throu enrolled at the University through
Examination	The examination module of the CASCADE is used for conducting c The preparation of student data for examination, allotment tickets, seating arrangement of the students, generating of re through this software. The result data and record of the stu The analysis of the result data is done th
Administration	For efficient administration the reforms are undertaken for o the staff is maintained through Bio Metric machines. The spec to meet the requirements of management information system. academic system, administration, accounts and examinations are circular with internet , notification from University or Gov Generating and maintaining students data and record, keep dedicated software, keeping data and record of college staff, keeping Library records and maintaining its data are the effectively efficient through Management

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membersh

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the profes
		No Data Entered/Not Applicable !!!	

View File (https://assessmentonline.naac.gov.in/public/Postacc/Faculty_E:

6.3.2 – Number of professional development / administrative training programmes organized by the College

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From dat
2017	Teaching Methodologies in Education		03/03/20

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Ref Programmes during the year

Title of the professional development programme	Number of teachers who attended
Refresher Course	2
Orientation Course	1
Refresher Course	1

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching			
Permanent	Full Time		Permane
10	10		10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	
1-Accident Insurance Policy 2-One day relaxation cum training	1-Accident Insurance Policy 2-One da	1-Accident Insurance Boook Bank Facili

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts department of office maintain alls accounts. It handles the r
the books of accounts for every transaction between the institution and its
audited by external auditor to ensure trans

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies dur

Name of the non government funding agencies /individuals	Funds/ Grnats received in
Prizes and Funds for IQAC	35000

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	
	Yes/No	Agency
Academic	No	
Administrative	Yes	ISO-Surveillance Audit

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1). Interaction of teachers with parents takes place at one to one level
permitting their wards to attend field visits 3). parents are invited t
distribution programme.

6.5.3 – Development programmes for support staff (at least three)

1). undertaken Accidental Insurance Policy for support staff 2). Organi
programme outside the college 3). Reimbursement of expenses undertaken fo
workshops

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1). Introduction of Certificate and Value Added Courses for the students 2
Program on Effective Teaching Methodologies 3). Organised Training Progra

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal
b)Participation in NIRF
c)ISO certification
d)NBA or any other quality audit

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of condu IQAC
2016	Staff Orientation for Post-NAAC activities	01/07/20
2016	Conducted Certificate Course for Students	05/08/20
2016	Organised Value Added Course	19/09/20
2016	Educational Visit to BSE	26/09/20
2017	Teachers Training Programme on Innovative Teaching	03/03/20

	Methodology		

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during

Title of the programme	Period from	Period To
No Data Entered/Not Applicable !!!		

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renew
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	
Ramp/Rails	Yes	
Rest Rooms	Yes	

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	
2016	1	1	19/12/2016	1	C

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration F
Service to society through Cleanliness in Campus	01/10/2
Organization of Constitution Day	25/11/2

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Tree Plantation 2. Minimization of use of paper in -office 3. Communicati harvesting 5. Use of bore well water for t

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice – I Best Reader Award – The recipient of the Best Reader Aw class. Felicitating the student by Best Reader Award is a unique practic several cognitive benefits like enhancement of vocabulary and knowledge, w It helps to develop stronger analytical thinking and writing skills with these benefits in mind the Librarian Dr.S.M.Athalye has instituted an awar mother who was a voracious reader.This award has always inspired the stud Aims and objetives – 1. To inculcate reading habit among students 3. To enc

felicitate the reader to set example for others. Methodology – The commi
formed and then the committee decides the schedule and procedure for select
books, comprehensiveness of reading material , ability of expression, read
the procedure is followed and finally the interactions with the stude
selected.Problems encounteredand resources required– Due to narrowly focuss
become difficult to find students with diverse reading habits. Mr. Hemant G
with Best Reader Award for the year 2016-17. The library has a wide coll
students have easy access to them Best Practice – II Title: Vivekanand Publ
birth anniversary Goal: ☐ To enrich the students and community with various
thoughts and values preached by Swami Vivekanand. ☐ To inspire students to
scientific way. Context: Ancient Indian literature is rich in cultural and
that the human being requires insight into celestial issues. The Indian myt
with everlasting values. It throws light in to all materialistic and spir
existence of human being. The inner happiness through self-realization is m
With the development of science and technology and human civilization, the
is becoming happy with materialistic gains but apparently the social fabric
The civilized society today is inherited with depression and inclined to se
caste and creeds are separating man from each other. The last two centu
community in to other for loot and treasure. The latest incidences of human
have reached the bottom. This is the epic-center for the management and t
values enshrine by Swami Vivekanand and since over a decade, Public spee
management in the month of January on dates coinciding with birth anniver
effort made by the institution and the management to pay homage to great th
institution and the management every year selects a subject like sports, sc
speech is arranged for three consecutive days. The eminent personalitie
Subsequently on the third and final day, Swami Vivekanand award is given t
his outstanding contribution. Evidence of Success ☐ The student communit
benefited by this practice. ☐ One of the recipients of Swami Vivekanand A
nuclear scientist who after receiving the award donated cash received t
practice among the school students for doing some scientific work. The mana
this day to the school student for doing outstanding work Problem encounte
two sides. The work done by the institution and management no doubt is rec
it causes strain on the infrastructure and the resources

Upload details of two best practices successfully implemented by the institution as per NAAC format in you

()

7.3 - Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision

The institution being a night college caters to the needs and requirements
cannot pursue the academic activity because of their economic backwardnes
activities. The institution has majority students from the employed categ

provides a good opportunity or avenue for pursuing education. The academic
that the employed students can pursue their education after completing the
vision of the college is having its broad based vision as "To provide the
employed youth for bringing those students back into mainstream education
academic excellence by attending Night College". The OBJECTIVES of the d
education to the students who are employed during day time for one or the
to the maxim "Learn while you earn." 2. To provide the education to all tho
educational facilities. 3. To impart education mainly to employed students
but making available to the students everything a day college gets. 4. To p
economically less privileged sections of the society. The institution has
than 70 percent being employed in one or the other sector of economy. The
commitments by providing and offering basic course of graduation int

Provide the weblink of the institution
()

8.Future Plans of Actions for Next Academic

The future plans shall be for development of the institution and society at
• Improvement and development in the infrastructure for quality improve
Adoption of new and modern technology in academic delivery system. • Im
publications in various domains related to contemporary socio-economic a
research culture in the institution. • To increase student participation
cultural events. • To promote IT infrastructure for e-learning. • To promo
oriented programmes. • To improve academic performanc

here by declare that all the data entered are true to my knowledge. ☐

ack